



Meeting Summary
Lake County Clean Water Program Advisory Council
Thursday, September 3, 2009
Lake County Courthouse
Board of Supervisors Chambers
255 North Forbes Street, Lakeport, CA

Council Members - Attendance:

County of Lake:

- Rob Brown, Supervisor District V (VM) – Chair
- Richard Coel, Community Development Director (SWPC) (VM)

City of Clearlake

- Bob Galusha, City Engineer (SWPC) (VM)

City of Lakeport

- Dan Buffalo, MPA Compliance Officer (SWPC) (VM)
- Suzanne Lyons, City Council (AM)

Others present:

Steve Stangland, DPW, Tom Blavet, CDD, Dave Jezek, CDD, Ron Yoder, CDD and Danae Bowen, CDD

CALL TO ORDER/INTRODUCTIONS

Rob Brown, Supervisor District V, called the meeting to order at 1:05 p.m. and introductions were made.

I. Approval of Meeting Summary (July 23, 2009 Council Meeting)

Bob Galusha moved, 2nd by Rick Coel to approve Meeting Summary of July 23, 2009.
All were in favor.

II. Additions or Revisions to Agenda and Announcements

Council discussed revisions to email list and emailing future agendas to members, as well as a hard copy.

III. Review and Discussion of Draft Annual Report & Proposed Timelines for Implementation of several BMP's related to education of Staff and Local Contractors.

Richard Coel, Community Development Director, Stormwater Program Coordinator, presented a list of Storm Water Program Significant Changes/Commitments for 2009/10 and the following was discussed by the Council Members:

1. Establishment of Workgroups & assigning a range of goals for each group.
2. Commitment to actively seeking volunteers and outreach to youth groups to assist in public outreach and education.
3. Add more information to Clean Water Program Website and keep it up to date. Add reporting forms to websites.
4. Update current permit tracking and monitoring procedures by December 30, 2009 to include stormwater violations.
5. Lake County to complete MS4 mapping.
6. Develop a draft ordinance for construction permit fee for construction and post construction program funding.
7. Develop a training manual and implement program for building inspectors and plan reviewers this winter regarding construction and post construction BMP's.
8. Develop a training program for local contractors and site operators this winter regarding construction and post construction BMP's.
9. Complete the Hazardous Materials Incident Response Plans/Spill Prevention Plans.

10. Distribute Road Maintenance and repair BMP information to road maintenance staff.
11. Distribute material storage BMP information to applicable MUNI staff.

Advisory Council Discussion included: Public awareness and education, website development, storm drain mapping, funding, draft ordinance for construction permit fee/surcharge for construction/post construction program funding, training manuals for building inspection and hazardous materials prevention plans.

Mr. Coel asked the Council Members for their input on any changes to the Public Draft for the Lake County Clean Water Program 2008/2009 Annual Report/Appendixes and explained that he will update the report, take out all highlights and have the draft ready for mailing on September 11, 2009.

IV. Appointment of PEOP & PIP Workgroup and Review and Approve Outline of Tasks

Susanne Lyons, Chair - Lakeport City Council

V. Appointment of CON & PCON Workgroup and Review and Approve Outline of Tasks

Dave Jezek, Chair – County of Lake, Building Official

VI. Appointment of IDDE & MUNI Workgroup and Review and Approve Outline of Tasks

Doug Heron, Chair – Clearlake Department of Public Works

Mr. Coel distributed an Outline of Goals for each workgroup. There was discussion on Workgroup structure, positions of authority, quarterly meetings with City and County staff to define strategies for effective public outreach and participation. There was further discussion on the solicitation for public members for the workgroups and internal staffing. Appointments for Chair for each workgroup were made as listed above.

Supervisor Brown entertained a motion to approve items IV, V & VI.

Rick Coel moved, 2nd by Rob Brown to approve the Appointments for Chair for Workgroups. All were in favor.

VII. Discussion of Funding Options for Continued Program Implementation

Council Members discussed funding through grants, City/County – staff and internal funding, the possibility of a County Coordinator for Funding Options for Continued Program Implementation for both City and County. They further discussed the City of Lakeport taking lead on identifying funding options. Also discussed - outreach, brochures, website, volunteerism efforts, storm drain maps, enforcement of grading/storm water violations, education/public awareness (most important), Muni checklists, quarterly reports for BMP's and yards.

Mr. Coel noted that June 30, 2010 is the deadline to get into compliance on this program.

Supervisor Brown asked that the Council pinpoint what some of these projects are and what has to be done to come into compliance. Also mentioned was funding for a Stormwater Program Coordinator.

VIII. Open Public comment Period

No one present wished to speak.

IX. Review of Outcomes and Agree on Next Steps

- **Agenda Items for Next Meeting**

Explore/amend stormwater management plan.

Review and revision of BMP's allocated by the Cities and County of Lake.

- **Action Items Arising from the Meeting**

Establish Workgroups.

Implementation plan - Review and possibly amend the Stormwater Management Plan including the measurable goals to meet the MEP Standard by the end of December.

Improvement on the education of the public.

Enforcement of existing Stormwater Ordinances in each jurisdiction.

Public Service Announcements/advertising options.

- **Schedule Next Meeting**

Thursday, November 5, 2009 at 1:00 p.m.

City Hall

225 Park Street, Lakeport

X. Adjournment

Bob Galusha moved, 2nd by Dan Buffalo to adjourn the meeting.

Meeting adjourned 2:22 p.m.

Respectfully submitted,

Danae Bowen

LC CDD, OA III